**NAMSS Membership Justification Letter Template**

**[Date]**  
[Your Name]  
[Your Address]  
[City, State, Zip]

**[Supervisor’s Name]**  
[Supervisor’s Title]  
[Organization Name]  
[Organization Address]  
[City, State, Zip]

**Dear [Supervisor’s Name],**

I am writing to formally request support for my membership in the National Association Medical Staff Services (NAMSS). As a dedicated **[your job title]** at **[your organization**], I am committed to enhancing my professional skills and ensuring that our team continues to uphold the highest standards in medical staff services and credentialing. Membership in NAMSS will provide me with invaluable resources, education, and networking opportunities that will directly benefit both my professional growth and our organization’s commitment to excellence.

By joining NAMSS, I will gain access to:

* **Professional Development & Education** – NAMSS offers industry-leading educational opportunities, including the annual NAMSS Educational Conference, webinars, and an extensive Online CE Center. As a member, I would receive discounted rates on these resources, allowing me to expand my expertise in credentialing, privileging, and compliance.
* **A National Network of Experts** – NAMSS connects me with a vast community of over 5,500 Medical Services Professionals (MSPs). Through the NAMSS discussion forum and online member directory, I can engage with industry peers, seek guidance, and share best practices that can improve efficiencies within our organization.
* **Certification & Continuing Education** – Earning and maintaining NAMSS’ CPCS® (Certified Provider Credentialing Specialist) and CPMSM® (Certified Professional in Medical Services Management) certifications is vital to demonstrating proficiency in our field. Membership provides discounted rates on certification exams and preparation materials, ensuring I remain up to date with industry standards.
* **Access to Exclusive Industry Publications** – As a member, I will receive a complimentary subscription to *Synergy*, NAMSS’ bi-monthly publication that covers best practices, legal considerations, and emerging trends in the field. Additionally, I will receive *Gateway*, the NAMSS monthly e-newsletter, which provides timely industry updates and insights.

Beyond these tangible benefits, NAMSS membership will allow me to continue refining my skills, stay ahead of regulatory changes, and bring back valuable insights that will enhance our organization’s credentialing and compliance processes.

The annual NAMSS membership fee is **[$XXX]**, and I am confident that the knowledge, tools, and connections gained through this membership will yield a significant return on investment for both my professional development and our organization.

Thank you for your time and consideration. I welcome the opportunity to discuss how NAMSS membership will contribute to our team’s continued success.

**Sincerely,**  
[Your Name]  
[Your Job Title]  
[Your Contact Information]